SHIPPER'S LETTER OF INSTRUCTION

Shipper's Name & Address

Contact name
Contact no.
ABN

Consignee's Name & Address

Contact name:
Contact no.

Notify Party

AUSTRAL-ASIA FREIGHT PTY LTD
43 O'Connell Street
North Melbourne VIC 3051

Phone: +61 3 9328 3833
or 1800 737 010 (toll-free for interstate callers)

Fax: +61 3 9328 4033
or 1800 027 909 (toll-free for interstate callers)

E-mail: mattv@aaf.com.au

Mode of transport ☐ Air ☐ Sea	**Port of Loading**	**Pick up date** (if required)
Port of Discharge	**Final Destination**	**EDN required** ☐ Yes ☐ No

Marks and nos.	**No. of pieces**	**Description of goods**	**Weight**	**Dimensions**

Shipper's reference	**Total packages**	**Total weight**	**Total volume**

Is cargo hazardous? ☐ Yes ☐ No
Duty Drawback required? ☐ Yes ☐ No
Country of origin: ……
Value for customs purposes: ……...
Currency for value: ……
Insurance: Is AAF to arrange insurance? ☐ Yes ☐ No
Value to insure: ……..……

Freight charges ☐ Prepaid ☐ Collect
Local Aust. charges ☐ Prepaid ☐ Collect
Destination charges ☐ Prepaid ☐ Collect

Documentation
Bill of lading: ☐ Original B/L required ☐ Express release
Attached documents: ☐ Commercial invoice
☐ Packing list
☐ L/C copy

Terms of trade
☐ EXW
☐ FOB
☐ CFR
☐ CIF
☐ DDU
☐ DDP

Special Instructions

Signature of Shipper	**Date**

Please complete and return by e-mail or fax along with a copy of the commercial invoice for customs purposes.